

**Crestline Sanitation District  
Board of Directors Regular Meeting Minutes  
P.O. Box 3395  
Crestline, CA 92325-3395  
(909) 338- 1751**

**Date/Time: September 14, 2017 – 3:00 p.m.**

**Place: Crestline Sanitation District Office  
24516 Lake Drive  
Crestline, CA 92325**

**Board of Directors Present:**

Matthew Philippe, Chairman (arrived late)  
Ken Nelsen, Director  
Sherri Fairbanks, Director  
Jack Winsten, Director

**Board of Directors Absent:**

Penny Shubnell, Vice Chairwoman

**Crestline Sanitation District Employees Present:**

Rick Dever, General Manager  
Ron Scriven, Operations Manager  
Dawn Grantham, Fiscal Asst., Recording Secretary  
Jordan Dietz, Electro-Mechanical Specialist

**Others Present:**

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy  
Brad Welebir, Financial Consultant; R.A.M.S.  
Bob Kinzel, ROTW Recreation and Park District  
Steven Farrell, CVWD Board Director

**Call to Order**

The meeting was called to order at 3:00 p.m. by Director Nelsen and was proceeded by the Pledge of Allegiance.

**Approval of Agenda**

Director Fairbanks motioned to approve the Agenda, seconded by Director Winsten.

AYES: Director Nelsen, Director Fairbanks, Director Winsten

NOES: None, ABSTAIN: None

ABSENT: Chairman Philippe, Vice Chairwoman Shubnell

**Public Comment\*     None**

*\*Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole*

### **Approval of Consent Calendar**

Director Fairbanks motioned to approve the Consent Calendar, seconded by Director Winsten.

AYES: Director Nelsen, Director Fairbanks, Director Winsten

NOES: None, ABSTAIN: None

ABSENT: Chairman Philippe, Vice Chairwoman Shubnell

### **New Business**

*Item 3* – Brad Welebir, RAMS, provided the unaudited, end of fiscal year 2016/17, financials for review to the Board. He stated the financials were ready for the annual audit. Chairman Philippe asked if the amounts for the pension were close and Welebir said yes and did not anticipate any changes. Chairman Philippe asked how the net income compared to last year, Welebir stated the salary was higher, but that revenue and tax income had also increased. Chairman Philippe requested to have a comparison of the prior three years.

*Item 4* – General Manager Dever recommended to continue with the five-year plan for rates as it was presented and adopted in 2015. He noted that due to old equipment failing and needing replacement unexpected cost are occurring. Operations Manager Scriven read a list of the failing equipment, noting the age of those items. Chairman Philippe stated that most equipment has a maximum life of twenty-five years and Scriven noted that due to the maintenance on the equipment they have extended the life thirty to thirty-five years. Director Nelsen requested a recommendation of maximum life for equipment be included in the upcoming Master Plan. The Directors agreed to not take action on the rate increase which allows the rate increase to proceed as planned in 2015, and review again next year.

### **Financial Consultant Report**

*Item 4* - August 2017 financials were presented by Brad Welebir, R.A.M.S. Welebir.

### **Legal Counsel Report**

*Item 5* – None

### **General Manager Report**

*Item 6* - Report was presented by General Manager Dever, along with a slide show of the Districts' manhole raising.

### **Las Flores Ranch Committee Report (Ad Hoc)**

*Item 7* - Chairman Philippe stated the Committee is still waiting documents.

**Closed Session**

The Board, Management and Legal Counsel recessed to closed session at 4:45 p.m. and returned to open session at 4:50 p.m. with no reportable actions.

**Directors Comments**

Chairman Philippe noted he may not be able to make the October meeting, but would teleconference. He also stated he would like to have a public workshop with Dudek regarding the Master Plan.

Director Fairbanks noted that on September 23, 2017 at 11:00 a.m. California First Responder Day Event will be held at the Snow Valley Mountain Resort.

Director Nelsen thanked Recording Secretary Grantham for scheduling and setting up the Ethics AB1234 training.

Director Winsten stated he appreciated the presentation by Staff. He noted the tour of Running Springs Sanitation, saying it was a nice facility.

**Future Meeting**

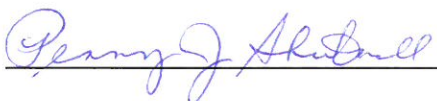
Regular Meeting; October 12, 2017 at 3:00 p.m.

**Future Agenda Items**

Emergency Response Plan  
Fiscal Year 2016/17 Draft Audit

**Adjournment**

Meeting adjourned 4:00 p.m.

APPROVE:  DATE: 10-12-17

ATTEST:  DATE: 10-12-17

