

**Crestline Sanitation District  
Board of Directors Special Meeting Minutes  
P.O. Box 3395  
Crestline, CA 92325-3395  
(909) 338- 1751**

**Date/Time:** April 30, 2018 – 10:00 a.m.

**Place:** Crestline Sanitation District Office  
24516 Lake Drive, Crestline, CA 92325

**Board of Directors Present: All**

Matthew Philippe, Chairman  
Penny Shubnell, Vice Chairwoman  
Ken Nelsen, Director  
Sherri Fairbanks, Director  
Jack Winsten, Director

**Crestline Sanitation District Employees Present:**

Rick Dever, General Manager  
Ron Scriven, Operations Manager  
Dawn Grantham, Fiscal Asst., Recording Secretary

**Others Present:**

Brad Welebir, Financial Consultant; R.A.M.S.  
Phil Giori, Professional Engineer, Dudek  
Elizabeth Caliva, Professional Engineer, Dudek

**Call to Order**

The meeting was called to order at 10:00 a.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

**Approval of Agenda**

Director Fairbanks motioned to approve the Agenda. Vice Chairwoman Shubnell seconded the motion.

AYES: Chairman Philippe, Vice Chairwoman Shubnell,  
Director Nelsen, Director Fairbanks, Director Winsten

NOES: None    ABSTAIN: None    ABSENT: None

**Public Comment\***    General Manager Dever noted that Phil Giori of Dudek won the CSDA Outstanding Young Professional of the Year.

*\*Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole.*

### Approval of Consent Calendar

Director Nelsen motioned to approve the Consent Calendar, seconded by Director Fairbanks.

AYES: Chairman Philippe, Vice Chairwoman Shubnell,  
Director Nelsen, Director Fairbanks, Director Winsten  
NOES: None ABSTAIN: None ABSENT: None

### Budget Workshop

The workshop commenced with a PowerPoint and presentation by the engineers from Dudek, explaining the CIP needs for the upcoming budget. A draft version of the operational budget was presented by Brad Welebir from RAMS.

### Directors Comments

- \*Chairman Philippe thanked Dudek and staff for the budget presentation.
- \*Director Winsten agreed with Chairman Philippe.
- \*Vice Chairwoman Shubnell reminded she would be absent for the May 10<sup>th</sup> meeting.
- \*Director Nelsen stated that the District would know more once the Master Plan is completed.
- \*Director Fairbanks noted a good job on the budget.

### Future Meetings

Regular Meeting – May 10, 2018 at 3:00 p.m.

### Adjournment

Meeting adjourned 12:13 p.m.

APPROVE: Matth Philippe DATE: 5/10/18

ATTEST: Ken Nelsen DATE: 5-10-18