

**Crestline Sanitation District  
Board of Directors Regular Meeting Minutes  
P.O. Box 3395  
Crestline, CA 92325-3395  
(909) 338- 1751**

**Date/Time: June 14, 2018 – 3:00 p.m.**

**Place: Crestline Sanitation District Office  
24516 Lake Drive, Crestline, CA 92325**

**Board of Directors Present:**

Penny Shubnell, Vice Chairwoman  
Sherri Fairbanks, Director  
Jack Winsten, Director

**Board of Directors Absent:**

Matthew Philippe, Chairman  
Ken Nelsen, Director

**Crestline Sanitation District Employees Present:**

Rick Dever, General Manager  
Ron Scriven, Operations Manager  
Dawn Grantham, Fiscal Asst., Recording Secretary

**Others Present:**

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy  
Brad Welebir, Financial Consultant; R.A.M.S.

**Call to Order**

The meeting was called to order at 3:01 p.m. by Vice Chairwoman Shubnell and was proceeded by the Pledge of Allegiance.

**Approval of Agenda**

Director Winsten motioned to approve the Agenda. Director Fairbanks seconded the motion.

AYES: Vice Chairwoman Shubnell, Director Fairbanks, Director Winsten

NOES: None      ABSTAIN: None

ABSENT: Chairman Philippe, Director Nelsen

**Public Comment\*      None**

*\*Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole*

### **Approval of Consent Calendar**

Director Fairbanks motioned to approve the Consent Calendar, seconded by Director Winsten.

AYES: Vice Chairwoman Shubnell, Director Fairbanks, Director Winsten

NOES: None ABSTAIN: None

ABSENT: Chairman Philippe, Director Nelsen

### **New Business**

*Item 3* – Resolution No. 055 – Establishing an Investment Policy for Public Funds was presented to the Board. GM Dever stated the policy is reviewed and adopted annually. He noted that there were no material changes to the policy. Director Winsten motioned to approve Resolution No. 055 on the fact that there were no material changes. Director Fairbanks seconded the motion.

AYES: Vice Chairwoman Shubnell, Director Fairbanks, Director Winsten

NOES: None ABSTAIN: None

ABSENT: Chairman Philippe, Director Nelsen

### **Financial Consultant Report**

*Item 4* – Financials were presented to the Board. Financial Consultant Welebir stated that the District is ahead on the year end but noted that it was mostly due to a vacant position and unfinished CIP's. Director Fairbanks motioned to accept the financial as presented, seconded by Director Winsten.

AYES: Vice Chairwoman Shubnell, Director Fairbanks, Director Winsten

NOES: None ABSTAIN: None

ABSENT: Chairman Philippe, Director Nelsen

### **Legal Counsel Report**

*Item 5* – No report was given, but Legal Counsel Kennedy did note that the contract with State Parks regarding the Force Main Project was close to complete.

### **General Manager Report**

*Item 6* - Report was presented by General Manager Dever and a PowerPoint by Operations Manager Scriven showing repairs that were done to increase safety. GM Dever noted that OM Scriven will be joining CWEA's Board.

### **Directors Comments**

\*Director Fairbanks stated that the CWEA opportunity was great for OM Scriven. She also noted that she was pleased that management had applied for a grant.

\*Director Nelsen stated he was pleased with managements address of safety issues.

\*Vice Chairwoman agreed with both Directors comments.

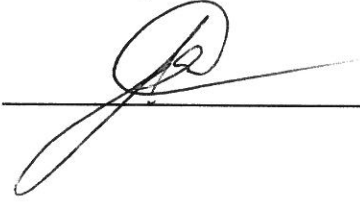
**Future Meetings**

Regular Meeting – July 12, 2018 at 3:00 p.m.

**Adjournment**

Meeting adjourned 3:35 p.m.

APPROVE:  (DATE: 7-12-18)

ATTEST:  (DATE: 7/12/18)