

**Crestline Sanitation District
Board of Directors Regular Meeting Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

Date/Time: March 14, 2019 – 3:00 p.m.
Place: Crestline Sanitation District Office
24516 Lake Drive, Crestline, CA 92325

Board of Directors Present:
Matthew Philippe, Chairman
Penny Shubnell, Vice Chairwoman
Sherri Fairbanks, Director

Board of Directors Present via teleconference Pursuant to Gov't Code 54953(b)
Jack Winsten, Director

Board of Directors Absent:
Ken Nelsen, Director

Crestline Sanitation District Employees Present:
Rick Dever, General Manager
Ron Scriven, Operations Manager
Dawn Grantham, Fiscal Asst., Recording Secretary

Others Present:
Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy
Brad Welebir, Financial Consultant; R.A.M.S.
David Dufur, Owner, Pine Rose Cabins
Scott Maass, Consultant, Pine Rose Cabins

Call to Order
The meeting was called to order at 3:21 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

***ALL VOTES WERE COLLECTED BY ROLL CALL**

Approval of Agenda
Vice Chairwoman motioned to approve the Agenda. Director Fairbanks seconded.
AYES: Chairman Philippe, Vice Chairwoman Shubnell,
Director Fairbanks, Director Winsten
NOES: None ABSTAIN: None ABSENT: Director Nelsen

Public Comment*

Mr. Scott Mass, consultant for Pine Rose Cabins, Twin Peaks, gave a history of the cabins and noted that the cabin will be expanding with hobbit halls and tree houses. Currently the cabin is discharging into a septic tank, but with the expected expansion the County of San Bernardino has required that Pine Rose Cabins connect to the sewer system. He noted that the nearest sewer connection is with LACSD, with the connection being across the street, but Pine Rose Cabins is located in the CSD's sphere of influence. Crestline Sanitation District does not have sewer connections in or near Twin Peaks. Mr. David Dufur stated that what he is requesting from CSD is an agreement between CSD and LACSD so they can tie into the LACSD sewer. Mr. Mass informed the Board that a feasibility study is in progress and once an agreement can be made between the two Districts it will go to LAFCO for final approval. Director Fairbanks asked if there would be cost incurred by staff. District Counsel Kennedy stated that a retainer of \$10,000.00 for any cost to CSD will be required, with any monies left over to be refunded to Mr. Dufur. The Board did not see any issues with having an agreement and gave direction to the District Counsel and General Manager to create an agreement and bring it back to the Board at a future meeting for further discussion and possible approval.

Approval of Consent Calendar

Vice Chairwoman Shubnell motioned to approve the Consent Calendar. Director Fairbanks seconded.

AYES: Chairman Philippe, Vice Chairwoman Shubnell,
Director Fairbanks, Director Winsten

NOES: None ABSTAIN: None ABSENT: Director Nelsen

New Business

Item 3 – The Board unanimously approved the surplus of vehicle #203, a 2000 Chevy Silverado 1500. Vice Chairwoman Shubnell made the motion to dispose of the vehicle, with a second by Director Fairbanks.

AYES: Chairman Philippe, Vice Chairwoman Shubnell,
Director Fairbanks, Director Winsten

NOES: None ABSTAIN: None ABSENT: Director Nelsen

Item 4 – The purchase of a 2019 Ford 350 was unanimously approved to replace the approved disposal of vehicle #203. Director Fairbanks made the motion to purchase the vehicle with a cost to not exceed \$60,000.00. Vice Chairwoman seconded the motion.

AYES: Chairman Philippe, Vice Chairwoman Shubnell,
Director Fairbanks, Director Winsten

NOES: None ABSTAIN: None ABSENT: Director Nelsen

Financial Consultant Report

Item 5 – January and February 2019 financials were presented by Brad Welebir.

Legal Counsel Report

Item 6 – None, but noted the four closed session items.

General Manager Report

Item 7 - Report was presented by General Manager Dever. An update on the sinkhole in town was presented by Ron Scriven.

Directors Comments

*Chairman Philippe stated that he would not be in available for meetings in July or October 2019.

*Vice Chairwoman thanked Ron for the sinkhole update. She noted she would be out of town in April 2019.

*Director Fairbanks mentioned that the fire station adjacent to the CSD office will not only be a museum for antique firefighter equipment but also as an emergency unit station.

*Director Winsten thanked management for a great job.

Closed Session

The Board, Management and Legal Counsel recessed to closed session at 4:05 p.m. and returned to open session at 6:10 p.m. Action was taken on one of the four items; Legal Counsel stated that the Board President was authorized to execute the 2019 contract negotiation ground rules document with IBEW, and that direction was given unanimously. No other reportable action was taken in closed session.

Future Meetings


Regular Meeting – April 11, 2019 at 3:00 p.m.

Future Business

Adjournment

Meeting adjourned 6:11 p.m.

APPROVE: Sherrin L. Fairbanks DATE: 4/11/19

ATTEST:  DATE: 4/11/19